



DEPARTMENT OF THE ARMY
COALITION FORCES LAND COMPONENT COMMAND
UNITED STATES ARMY FORCES CENTRAL COMMAND
THIRD UNITED STATES ARMY
APO AE 09304

REPLY TO
ATTENTION OF

Coalition Forces Land Component Command (CFLCC) Policy Memorandum 03-54

AFRD-CG

9 September 2003
Expires 9 September 2004

MEMORANDUM FOR CFLCC Personnel

SUBJECT: CFLCC Wartime Awards Policy for Operation IRAQI FREEDOM (OIF), Change 2

1. References:

- a. AR 600-8-22, Military Awards, dated 25 Feb 95.
- b. DoD Manual 1348.33M, Manual of Military Decorations and Awards.
- c. Message, HQ, PERSCOM, 271911Z Mar 03, subject: Delegation of Wartime Approval Authority-Operation in Iraq.
- d. Message, COMCFLCC, 031122Z Apr 03, subject: Delegation of Wartime Awards Approval Authority-Operation IRAQI FREEDOM.
- e. Memorandum, CENTCOM, Dec 02, subject: Delegation of Awards Approval Authority.
- f. Message, HQ, PERSCOM, 121305Z Nov 02, subject: Second and Subsequent Awards of the Combat Infantryman and Combat Medical Badges.
- g. Message, HQ, PERSCOM, 091135Z Jul 02, subject: Clarification of Purple Heart Criteria-Corrected Copy.
- h. Message, HQ, PERSCOM, 110501Z Mar 02, subject: Award of the Combat Infantryman Badge and Combat Medical Badge-Operation ENDURING FREEDOM.
- i. Message, HQ, PERSCOM, 111911Z APR 03, subject: Delegation of Authority to Award Wartime Decoration to Foreign Military Personnel.
- j. Message, HQ, PERSCOM, 161134Z APR 03, subject: Wartime Versus Peacetime Service Awards for Wartime Theater.
- k. Message, HQ, PERSCOM, 271911 MAR 03, subject: Delegation of Wartime Approval Authority- Operation IRAQI FREEDOM.

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l. Memorandum, DA, 14 May 2003, subject: Request for Shoulder Sleeve Insignia and Overseas Service Bars.

m. Message, COMCFLCC, 201530Z JUL 03, subject: Delegation of Wartime Awards Approval Authority (Change 1).

n. Message, HQ, PERSCOM, 271911Z MAR 03, subject: Request for the Shoulder Sleeve Insignia.

2. This memorandum establishes the policies and procedures for administering the CFLCC Awards Program in support of Operation IRAQI FREEDOM. It applies to personnel assigned, attached and OPCON to CFLCC.

3. Based on reference 1c and 1d, U.S. Army Wartime Award Authority for the Silver Star (SS) and lesser decorations (except the Legion of Merit), to include the Combat Infantryman Badge (CIB), Combat Medical Badge (CMB), and Purple Heart (PH) the following change is effective immediately to the wartime awards approval authority delegation. Commander, Coalition Forces Land Component Command (COMCFLCC) retains sole authority to approve the Silver Star Medal (SS), the Distinguished Flying Cross (DFC) and the Soldier's Medal (SM) in the CENTCOM AOR. All recommendations for the SS, DFC and SM will be forwarded through command channels to COMCFLCC, ATTN: C1 for processing. Major General commanders or Brigadier General commanders serving in a Major General Command position retain the authority to award the BSM and below to U.S. Army personnel under their command.

a. For Army wartime award approval purposes, the area of operation is defined as the countries of Iraq, Kuwait, Bahrain, Qatar, United Arab Emirates, Oman, Saudi Arabia, Jordan and Egypt.

b. Authority to approve specific award recommendations is further delegated to the following: Commanders of Corps, Divisions and separate Commands are delegated the authority to approve the BSM w/V-Device and lesser decorations to include the CIB, CMB and PH for soldiers assigned to their commands. Authority is revoked 90 days after Commander's departure from the CFLCC AOR. Award recommendations that require processing after a Commander's authority has been revoked will be forwarded to 3D PERSCOM for further processing. Delegation authority for all mobilized Commanders will end effective upon the commander's demobilization. All delegated Commanders are required to notify the CFLCC-C1 within 30 days of their departure from the AOR. Delegated authority may not be further delegated.

c. All Colonel level commanders and above are delegated the authority to approve the Army Commendation Medal (ARCOM) with V-Device for U.S. Army personnel under their command. The ARCOM may not be downgraded. Effective immediately, Colonel level Commanders are no longer authorized to downgrade or disapprove the Bronze Star Medal. All award recommendations must be forwarded to the approval authority.

d. Award approval authority for units not covered in paragraph 3b and 3c is COMCFLCC.

e. Commanders referenced in 3b and 3c and the Commander, Stryker Brigade Combat Team #2, having troops committed to the combat operation and Hospital Commanders (not field hospitals) receiving casualties are delegated authority to award the PH. Recommendations for the PH will be completed for MEDEVAC soldiers within 24 hours or forwarded to COMCFLCC within 48 hours from the time of evacuation. For soldiers that remain in the AOR, PH requests will be completed within seven days of the incident.

f. Legion of Merit (LOM), MSM and AAM awards may be considered for soldiers serving normal tours of duty in the areas of Kuwait, Qatar and Saudi Arabia for Permanent Change of Station (PCS), Expiration of Term of Service (ETS) and Retirement (RET). These awards are not authorized for soldiers serving in a deployed or TCS status. Award recommendations will be processed through the soldier's normal peacetime chain of command. If the soldier, due to PCS/ETS/RET, was also actively engaged in support of OIF, they can be recommended for a wartime achievement award if the commander deems their actions warrant such an award. Commanders are reminded of the rules pertaining to duplicate recognition as outlined in reference 1a, para 1-18 are still in effect. Wartime awards will be submitted in both a timely and expeditious manner.

4. Commanders of units task organized under CFLCC will process their awards through 3D PERSCOM, as required, based on their respective delegated award approval authority. Faxed or scanned documents are acceptable.

5. Specific procedural guidance for the following awards is as follows:

a. Purple Heart (PH): PERSCOM Military Awards Branch (MAB), in accordance with procedures outlined in reference 1a, paragraphs 2-8 and 2-17, is responsible for processing the awards for Soldiers Killed In Action (KIA) or Wounded In Action (WIA) and medically evacuated directly to the Continental United States. Commanders delegated Wartime Awards Approval Authority is responsible for completing the PH and any service awards in time for them to be transported with the soldier. In the event that this timeline cannot be met, an approved DA Form 638, a narrative and citation for the service award and all necessary support

documentation for the PH will be forwarded to MAB within 24 hours of the incident by the delegated Commander for preparation of awards. Documentation can be either faxed or emailed to the MAB. MAB POC is Ms. Denise Harris at DSN 312-221-4764 or fax number 312-221-2581.

(1) COMCFLCC and those commanders delegated award approval authority will complete all PH recommendations for those soldiers WIA and not medically evacuated from the theater of operation for additional treatment within seven calendar days of the incident.

(2) Required documentation used to determine eligibility and processing of the PH will include DA Form 4187 or memorandum, Casualty Report, by-name listing of soldiers recommended (multiple submissions) and Verification of Wounds documents from the Medical Treatment Facility (MTF).

b. Prisoner of War (POW) Medal: The Repatriation and Family Affairs Division (RFAD), PERSCOM, along with the MAB are responsible for the processing of the POW Medal, which is authorized for any person, who while serving in the capacity of the Armed Forces, was taken prisoner or held captive. The Commander, PERSCOM is the approval authority for the POW Medal award after determination of prisoner of war status by the RFAD. The medal will not be awarded until after the soldier is repatriated. Criteria for this award is as follows:

(1) The POW Medal will be issued only to those taken prisoner by an enemy during armed conflict. Hostages of terrorists and persons detained by governments with which the United States is not engaged actively in armed conflict are not eligible for the medal.

(2) Prisoners of war whose conduct is not in accordance with the Code of Conduct and whose actions are documented by U.S. Military records are not eligible for the medal.

(3) No more than one medal is authorized. Service stars will signify subsequent acts of award of the medal.

(4) The POW medal may be awarded posthumously irrespective of the length of the captivity period.

c. Combat Infantryman Badge (CIB) and Combat Medical Badge (CMB): In accordance with references 1b and 1c, only one award of the CIB and CMB is authorized for soldiers in support of the Global War on Terrorism Campaign. Commanders referenced in 3c are the only approval authority for this badge and further delegation is unauthorized. Soldiers who have earned a CIB and/or CMB for Operation ENDURING FREEDOM will not be eligible for one in support of OIF as this operation is a continuance of the Global War on Terrorism Campaign. Commanders will ensure procedures outlined in 1a are followed. Requests should include a DA

Form 4187 or memorandum listing each soldier by complete name, social security number, MOS, SMOS, BN/CO assigned to and a Battle Roster should be included. The first COL (O6) level Commander in the chain of command must sign each document.

d. Assault Landing Credit Requirements: Units requesting assault landing credit will submit a memorandum to COMCFLCC for approval upon meeting the requirements in reference 1a, para 7-25. The memorandum will contain the following: size and composition of the force involved, lists of units that participated in the assault landing mission, length of the operation, the relationship between the tactical operations of the unified command controlling the operation, the beginning and ending date of the assault operation, enemy situation and reaction. Not later than 60 days after approval by the COMCFLCC, the data listed above will be submitted to Commander, PERSCOM, ATTN: TAPC-PDO-PA, Alexandria, VA 22332-0471. PERSCOM will forward the information to Office of the Deputy Chief of Staff for Operations and the Department of the Army Center of Military History for confirmation. Upon confirmation, PERSCOM will publish a Department of the Army General Order (DAGO) announcing assault landing credit.

e. Campaign Participation Credit Requirements: An Army unit will be deemed to have participated in combat if they actually engaged the enemy in combat, if they were stationed in a designated combat zone, or if they performed duties either in the air or on the ground in any part of the combat zone at any time during the designated period of the respective battle, campaign or expedition. These units will be identified in a Permanent Order by COMCFLCC and those orders will be forwarded to Commander, PERSCOM, for publishing of a DAGO announcing the campaign credit for the approved units. Each unit will provide a monthly update with the units full name, UIC, arrival/departure dates in/out of the AOR. Commanders should work this action up the chain-of-command. It is due with the monthly Wartime Awards Report on the 18th day of each month.

6. Award Processing for Joint Awards:

a. In accordance with references 1a and 1b above, award approval authority for Joint awards has been delegated to COMCFLCC by CDR, CENTCOM.

b. Personnel assigned or attached to the CFLCC HQ staff are eligible for consideration for joint awards. COMCFLCC is the approval authority for DMSM and below for military personnel assigned or attached, regardless of service. Joint award recommendations for personnel not assigned or attached to CFLCC HQs will be returned without action and should be resubmitted as Army Awards.

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7. Service Awards: Information on awards specific to the theater such as the GWOT Expeditionary medal and service ribbon are pending at DA. DA Awards Branch will distribute a separate message with implementation instructions on a later date.

8. Unit Awards: All unit award (Presidential Unit Citation, Army Superior Unit Award, Valorous Unit Award and Meritorious Unit Commendation) recommendations will be initiated in accordance with reference 1a, paragraphs 7-13 through 15, by the requesting commander and forwarded to the CFLCC C1 for processing at the end of the unit's tour in the AOR. Supporting documentation required is as follows:

a. Presidential Unit Citation: Narrative, proposed citation, operational orders and reports, maps showing the terrain, disposition and actions of opposing forces, number of casualties sustained on both sides, list of all units assigned/attached that were actually present and participating in the action and all other pertinent material (i.e., news articles, letters of endorsement, etc.).

b. Valorous Unit Award: Narrative, proposed citation naming all participating units, operational orders and reports, maps showing the terrain, disposition and actions of opposing forces, number of casualties sustained on both sides, list of all units assigned/attached that were actually present and participating in the action and all other pertinent material (i.e., news articles, letters of endorsement, etc.).

c. Meritorious Unit Commendation: Memorandum containing the following: Detailed unit mission statement, proposed citation, narrative outlining the period and basis for the award, number of absent without leave, number of convictions by courts-martial, number of punishment under Article 15, UCMJ.

d. Army Superior Unit Award: Detailed unit mission statement, narrative outlining the period and basis for the award, number of absent without leave, number of convictions by courts-martial, number of punishment under Article 15, UCMJ.

9. In accordance with reference 1c above, COMCFLCC has been delegated authority to approve Army award recommendations of SS and below for Foreign military personnel in the ranks comparable to grade of O6 and below. All recommendations will be forwarded to the COMCFLCC for processing in accordance with reference 1a and 1f above. Documentation required for submission will include DA Form 638, narrative/justification, proposed citation, and biographical background sketch on the individual to receive the award.

10. Awards to Coalition members: Awards to members of other services will be submitted to the CFLCC-C1 for processing in accordance with procedures outlined in reference 1a above.

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Wartime awards will not be made to a member of another service without concurrence from the military department concerned.

11. The Shoulder Sleeve Insignia (SSI/ Combat Patch): Eligibility for the Combat Patch began 31 July 2002. The Combat Patch is authorized to be worn by any soldier who is in the AOR in support of OIF. Those soldiers task organized to non-Army units will wear the first Army unit's Combat Patch. Those soldiers task organized under multiple organizations may choose which patch they will wear.

12. The Overseas Service Bar (OSB): Eligibility for the OSB began 19 March 2003.

a. Soldiers must have been deployed in the CENTCOM AOR and been under the command of the CG, CENTCOM. Soldiers who were deployed in the AOR on training exercises and or in support of operations other than OIF are not authorized the SSI-Former Wartime Service (FWTS), unless those exercises or operations became combat or support missions to OIF.

b. One overseas service bar is authorized for each six-month period of federal service as a member of U.S. Service participating in OIF, the CENTCOM AOR, or under the control of the CG, CENTCOM, from 19 March 2003 to a date to be determined. The months of arrival to and departure from the CENTCOM AOR are counted in whole months.

c. Service as a member of the U.S. Armed Service for periods of less than six months duration, which otherwise meets the requirement for the wearing of overseas service bars, may be combined by adding the number of months to determine creditable service toward the total number of overseas service bars authorized for the following: WWII, Korea, Vietnam, the Dominican Republic, Laos, Cambodia, Lebanon, Operation ERNEST WILL, Grenada, Operation JUST CAUSE, Operation DESERT STORM, El Salvador, Somalia, Operation ENDURING FREEDOM and Operation IRAQI FREEDOM.

13. Wartime Award Certificate and Medal set requisition. Initial requests for wartime award medal sets can be submitted to the CFLCC-C1. **DODAAC for delegated approval authorities have been coded to allow for the delegated commands to requisition their own medal sets.** The following wartime award certificates can be requested from the CFLCC C1 via memorandum:

- a. DA Form 4980-5 Bronze Star Medal (BSM)
- b. DA Form 4980-9 Air Medal (AM)
- c. DA Form 4980-10 Purple Heart (PH)
- d. DA Form 4980-14 Army Commendation Medal (ARCOM)
- e. Green Binders 75110-00-755-7077

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14. In accordance with the Army Wartime Awards Approval guidance from DA PERSCOM, all Wartime Award Approval Authorities will submit a monthly Gallantry/Valor report. The cut-off for each report is the 15th of each month and it is due by the 18th of each month.

15. The Quarterly Awards Report covers the following time periods for OIF:

1 JUN 03 - 31 AUG 03

1 SEP 03 - 31 NOV 03

1 DEC 03 - 28 FEB 04

1 MAR 04 - 31 MAY 04.

The report is due NLT 1700 on the 4th day of the following month.

16. To ensure maximum benefit from the CFLCC Awards Policy, it is the responsibility of the supervisory chain to ensure that outstanding performance and contributions are recognized during the member's tour of duty. To reduce or eliminate potential inflation, Forward Commanders and CFLCC Staff Principals will ensure fair, consistent and prudent application of the program with regard to award recommendations.

17. Points of contact are the CFLCC-C1 Chief, AG Operations at DSN 318-438-7256 or Mr. Ricky Allen, Third U.S. Army's Award Branch Chief at DSN 367-4146.



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Lieutenant General, USA
Commanding